

The meeting was held at Northshore Ambulance and was called to order by Chair Jim Jones at 1900 hours.

No items for Open floor.

The minutes from the February meeting were distributed and everyone was asked to review them so we accept them during new business.

Correspondence was discussed.

Chairpersons Report: Jim will give his report throughout the meeting.

Coordinator's report: Community CPR will be held again on May 22, 2004 at the Joint News Center. There will be an Assessment of Needs sent to each department to determine the need for fall classes. Discussion followed regarding the best way to get them addressed at the department level and it was decided to send them to the CME manager hoping they would follow through on returning the form. The potential date for an available class list is 6-04. We also discussed additional places to advertise the class schedule such as guidance counselors and BOCES staff. There will be an AEMT I & CC original and refresher starting at McFee in May, Randi already has 12 applicants.

Committee Activity:

**Communications:** The committee has a recommendation for 911 Medical direction and Jim Jones will pursue hopefully with the support of the physicians in attendance.

**Education & Training:** Mass CPR Training as previously discussed, if interested or available to help let Randi know.

**Recruitment & Retention:** PJ is still collecting information regarding requirements for membership in area corps. If you haven't sent the info to her please do.

Clinical Coordinator's report: Jeff Van Breveren was introduced as the New Assistant Director of CNYEMS. He discussed the division of duties and previewed the staff set up in the office. He is interested in getting to know us and reminded us we all have to work together to be successful. He will be handling all CQI issues so contact him with any concerns. Dr. Joe Markum of Community General Hospital has been appointed Assistant Medical Director for Dr. Ollsen. We should be expecting some protocol changes and anyone with input is requested to send it to CNYEMS. Please take time to pre check PCR's before sending them in for processing, TOO many are being returned for error correction, this is a big waste of time as well as money. An open invitation was extended to both Jeff and Tim to attend EMSAC whenever possible. Jeff also discussed upcoming changes in AED compliance to accommodate the pediatric population.

Fire Advisory Board: Greg reported Danny Dunn is still willing to hold WMD classes and this meets one of the requirements of CME recertification.

The next Training meeting is May 5<sup>th</sup> at Cleveland. Sandie & Jim Hargrave will attend if possible. If not Jim Jones will attempt to find a replacement. This meeting will be to finalize the Incident Command Policy & Procedure.

MCI Drill Granby VFD Saturday 5-8-04

Jim Invited Pat Egan and Cathy Smith to speak to the membership before we address old business.

Pat offered assistance from the EMO staff during the MCI drill with paperwork etc.

She is recommending we review and consider changes to the protocol after the drill. She also passed out an annex for Weapons of Mass Destruction to serve as a tool kit to help agencies deal with training. If any questions concerns or additional input please let Pat know.

Cathy Smith introduced herself as reminded us we are an advisory committee to the Commissioner of Health. She is asking us to get the names of members to Randi for presentation to the Legislature. She also explained her meetings with Steve Lyman regarding EMS and our future.

She discussed the County Emergency Planning and the proposed drill to test the Strategic Stock Pile Distribution on June 23, 2004. Law enforcement and EMS are involved as well, Table Top practice is 6-9-04.

Jim thanked Pat and Cathy for attending and sharing with us.

Unfinished business:

The proposed bylaw change was presented, motion by Kathy Lavigne and seconded by Rich Duvall to accept the change. Motion carried. Jim Jones will make the change to the Bylaws and distribute them to all members.

Again a reminder to send your Corp membership requirements to PJ. Jim will send her e mail address to anyone who needs it.

Rich made the presentation regarding Rescue Response Dispatch Procedure: Many Fire Departments think this is a good idea; the best selling point is that it is only a minimal guideline for response and any department who wants can exceed them without issue. The committee will draft a cover letter and distribute with EMSAC support. Motion Made 2<sup>nd</sup> and carried.

Zach Menter reported on the MCI to be held 5-8-04 at Granby Center. Contact Zach with any questions or concerns. He did distribute the packets for each agency.

New Business:

Nominations are due for the June meeting and in order to abide by the By Law requirements we should hold the elections at SOVAC on 6-8-04. Mark Murray, Rich Duvall and Sandie Hargrave will serve on the nominations committee. Positions are Chairman, Vice Chairman and Secretary. Duties will be assumed at the June meeting.

EMS week packets were distributed, NOCA is planning a Safety Fair in the south Park on Saturday 5-22-04 from 10AM-4PM. Contact Barb at NOCA 298-6220 if you have any questions or are interested in participating.

Discussion regarding Regional Faculty positions. They are planning on holding a class but dates are not yet available. Information will be circulated to Oswego County when completed.

Discussion regarding the County Leadership meeting with Steve Lyman. They discussed the full time EMS coordinator position and the need for operations involvement for our county agencies. Mr Lyman has asked them to wait a few weeks and he will get back to them. Time is close. We also mentioned the CISM team and the county involvement in it's functions as well. We have decided to give him an opportunity to respond and then go forward after receiving his response.

Next meeting SOVAC 6-8-04

Motion to adjourn, MSP

Respectfully submitted

*Sandie Hargrave*

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