

Oswego County Emergency Medical Services Advisory Council

Meeting Minutes  
14 August 2001

The meeting was called to order at 1912 hours by Chairperson Jim Jones. We started with a picnic supper, And introduction of all present. We are pleased to have OCHD and EMO present tonight.

No one was present for open forum.

Approval of the minutes from June 2001 Motion made by Penny Shutts and seconded by Dave Martin, Passed.

Correspondence: 911 Newsletter, Brady Manual Information, Traumafest Invitation and Information, Syracuse Newspapers Article regarding our awards.

Chairperson's Report: Throughout the meeting

Coordinator's Report: Judy Lester RN, OCHD, is filling in on an interim position. Everyone welcomed Judy and offered our support.

Committee Reports:

Education & Training: OCHD has provided us with a list of classes approved for fall. There are more opportunities for spring classes. Also we need more open classes for the Pilot Program.  
Basic EMT Original & Refresher- Phoenix  
Basic EMT Original & Refresher- Oswego City  
CFR-EMT Refresher- Northshore  
Basic EMT Original & Refresher requested for NOCA  
CC refresher starting Nov 01, Jim Jones Instr.  
NOCA is also requesting a CC/I Original for this fall

Jim reported that all classes offered will be on the website and also via snail mail.

We need to get coordinating in class offerings so all our energies will be funneled in the same direction. Mark Murray has agreed to function as a liaison for the OCHD. Mark, as well as Penny Shutts, Justin Norfleet, and Laura Potter are the current Education and Training Committee members.

Mark can be reached at [murrayems@yahoo.com](mailto:murrayems@yahoo.com)

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Jim Jones has agreed to conduct a survey of need for the OCHD. Results will be sent to the Education & Training Committee.

We also addressed the shortage of instructors and availability. Judy will forward a copy of the approved instructors to Jim for inclusion on our website.

Also Jim reminded everyone to PLEASE forward any scheduled inservices to him for inclusion on the website. The best way to make the Pilot Program work is to be accessible for all county members.

Greg Potter wants to be sure the Fire Departments are also aware of all upcoming classes and inservices. Judy will be certain they are all included on her master mailing list.

John (Heins) has also offered to include the EMS schedule in his County Fire Service Training schedule. Greg will pursue this with the Fire Advisory Board.

Communications: Jim Jones met with Mike Allen regarding the status of 155.340, Our suggestion is to place transmitters on available sites. They are willing to move forward with this, and we will continue to work on an operational specification.

Discussion followed regarding the recording at 911, it was decided that a busy signal would be better, we recommend they loose the recording. Greg will check with the Fire Adv. Board for their opinion.

✓ Memo coming out on 6 system use.

Recruitment & Retention: No report, Dave Martin would like to meet and get an agenda in place.

Public Education: Committee tabled.

Planning: Inactive at this time.

Nominations: No report.

Clinical Coordinators Report: They are interviewing on 8-20-01 with a final decision 8-21-01.

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Fire Advisory Board: They are concerned about the EMS Coordinator's Position, discussion followed and no specific date or final decision has been reached.

911 has a training class for procedures and operations for field providers. The Fire Coordinator is going to start by training the Deputy Coordinators, then expand to Battalions and each department representative.

Unfinished Business: Pilot Program actions, we need consolidated efforts for the pilot project, possibly the County may want to sponsor a program for individuals that can't get in through their own department. Discussion followed regarding concerns about the quality of education content in pilot program inservices.

Theresa Leib discussed the county MCI Plan. It has been passed and needs to be reviewed from an EMS standpoint. Jim Jones, Justin Norfleet and Sandie Hargrave will review and make recommendations to the EMO office.

Reference Manuals still need to be distributed. Judy Lester will follow up.

LMA Training needs to be completed by 10-30-01 so the LMA's are on the rigs by 11-01-01 This is a regional requirement and includes Palermo, New Haven, and Oswego Town Rescue companies. If any company needs help with training contact Jim Jones.

New Business: Re; the Mutual Aid agreement, SOVAC is the only department not completed. Karen will let Jim know if she makes any progress.

OCHD Meeting re EMS Coord. options available have been distributed we need to allow the process to take it's full course, we are in a wait and see pattern.

Pat Egan and Theresa Leib from EMO described the MCI drill recently held at Fulton High School.

Next meeting will be held October 9, 2001 at McFee Ambulance, Mexico at 1900 hours.

Motion to adjourn.

Respectfully Submitted,  
Sandie Hargrave Sect