

Oswego County Emergency Medical Services Advisory Council  
August 12, 2003

1. Call to order at 1904 by Chairperson Jim Jones.
2. Open Floor: None
3. Approval of minutes of previous meeting: Tabled for J. Jones to distribute.
4. Correspondence: None
5. Chairpersons report:
6. Coordinators report:
  - Fall course update: On nightly announcements and on web page:
    - Cody Basic Class, instructor M. McDonald
    - Caughdenoy Basic, instructor A. Howell
    - Refresher Class @ Niagara Mohawk, instructor J.Jones
    - NOCA attempting Basic Refresher
  - CFR Course is being re-vamped, the next State meeting is September 8 through the 10<sup>th</sup>, and more information should be available after that.
  - Needs Assessment: Responses from the following departments:
    - Altmar, Sandy Creek, Cody, North Shore, Menter, Redfield
    - And Caughdenoy.
  - Greg Potter will check with Fire Service board for contact information.

7. Committees:

**Communication:** Has not met, but has been busy with the Radio User Group: Overview by J. Jones. Each member given outline of Research needs assessment and hard facts. The County recognizes the 3 top issues:

Coverage

Label of radio

Air transport communications.

To fix these issues, it will cost \$3 million dollars. The Legislative body has discussed the following: grants are not available for municipalities, FEMA grants, bonding options. They are working with the State Senators for available money. There will be a full Legislative meeting on 9/11/03.

**ACTION:** Where does the 911 surcharge go and is it available to the County.

**Education/Training:**

Mass CPR training this fall. An invitation will be sent to CPR instructors and a request for equipment. This committee will also contact John Romano for his input. This will be an AM only.

This committee working on a list of CIC and contacting them and their agencies to conduct monthly CME sessions on the core topics. Of 13 instructors, they have had 5 responses. Would like to have monthly in services set for next year.

**Planning/Policy:** No meeting. Motion by J. Jones with a second by K. Lavigne to have this committee purpose a By Law change to limit election terms to no more than 3 consecutive years. Motion accepted and passed.

**Recruitment and Retention:** meeting forth coming.

8. Clinical Coordinators report: Introduction of Tim Perkins, Executive Director of CNY EMS. Tim discussed his view of CNY EMS and his goals. The following items were also discussed:

PCR Shortage, please deplete your back stocks

The Regional council approved re-certification through the CME program – all levels.

Diversion Issues

REMAC meeting 9/11/03

HIPPA overview and refusal form (Privacy-vs-confidentially

Web page questionnaires, web page is [www.cnyems.org](http://www.cnyems.org)

Power point training

Training Modules

Regional inspections: they are here to help, not be Big Brother.

New Fax number; 315-464-8685

His email address is: [director@cnyems.org](mailto:director@cnyems.org)

9. Fire Advisory Board report: Over view of Training Committee meeting on 8/5/03 and Incident Command Draft. This draft is for Unified Incident command, however, EMS is close to the bottom tier of the overview. The Goal is a generic standard for 99% of incidents. They are also looking for any recommendations from EMSAC. It was noted that some members of this committee (training) have not been involved with an MCI drill. It is felt that with a drill, education will follow. Suggestions included: a tabletop scenario, have 2 members from EMSAC attend meeting with our rules and perhaps a different approach.

**ACTION:** J. Jones to contact Skip Myer.

10. **Unfinished Business:**

Status of Radio User Groups: See above.

How to handle training equipment and Materials. There is a supply of equipment at both the EMS coordinators office and Oswego City, we need a list. The EMS coordinator also has videotapes that she has already done an inventory on. This equipment and video can be signed out.

**ACTION:** Need list of equipment at both EMS Coordinators office and Oswego City.

11. **New Business:**

- Election of Officers: R. Duval has verbalized interest into becoming more involved and perhaps becoming an officer. With this in mind, K. Lavigne made a motion to have the same slate of officers ( J.Jones as Chair, M. Murray as Vice Chair) with a second by J. Lee. All in favor, motion carried. Motion by K. Lavigne, with a motion by J. Jones to have the secretary cast one unanimous vote for the officers. Motion carried. J. Jones and M. Murray both noted that the lifeblood of the group has changed and that other members should have a chance at the offices that fresh prospective is good and that members should chip in and offer their help.

Page 3.

**ACTION:** October meeting, by law changes for term limits.

- Nominations of EMS awards, these were due 7/15/03
- Report from Training committee – see above.
- Suggested In Service: School bus accidents: Guidance by J. Jones of EMS policy regarding this, each school district has own policy, signing off students.
- Suggestions: Each service to hold a CME session. J. Jones willing to conduct in-services. Perhaps we could get Medical Director and CIC's involved. North Shore will be conducting in-services on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays, starting in September. This will be put on the web page.

Issues/Items/Questions:

E-mail issues were discussed, some member not getting email and not getting attachments. Jim will work on.

12. Date and location of next meeting: October 14, 2003 at 1900 at McFee Ambulance Service.
13. Motion to adjourn meeting at 2050 by K. Lavigne, with a motion by J. Lee. Motion passed.

Respectfully submitted,  
Margaret Beers