

# Oswego County Emergency Medical Services Advisory Council

200 North Second St, Fulton, NY 13069



James D. Jones, Chairperson (668-8693)  
Norm Wallis, Vice-Chairperson (676-5071)



[www.oswegocountyems.com](http://www.oswegocountyems.com)

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## EMSAC Meeting Minutes

10 Oct 2006

1. Call to order at 19:09
2. Open floor - none
3. Approve minutes of previous meeting
4. Correspondence:  
Review of Binder and information take your time reviewing. All to be discussed later
5. Chairpersons report

Director of Emergency Management report:

Asking for time, patience and guides. The fourth Monday of each month is the legislative committee meeting. Will make sure that committee is aware now of EMS, searching for a appropriate title to reflect. Has meet with John Morrissey who has help with guide.

Introduction of Terry Bennett who will be sharing program with Pat. Barb will be clerical support for EMS.

Course Sponsorship: To take over form Health department is one signature away from submission. Asking for last quarter of this year to work everything out. Ideas needed for course requirement. Wants to meet with instructors.

Advised DOH – encourage to be a member of REMSCO, attempting to contact Warren Darby.

Equipment: Have collected – inventory completed. \$8000 in 2006 budget to spend. Before 12/31/06, Suggested that meeting with instructors help plan purchased. Equipment budget of \$8500 for 2007. Plus additional \$1000 from Region, must be spent by 12/31/06, plus \$500 for education. Will replace paddles for AED trainers. EMS storage area.

Sign out procedure passed around, this is for accountability. This is to borrow equipment. Asking for delivery site. Be very specific with your requests. Barbara to handle.

If you have or know of equipment please get it returned.

Review of equipment lists, copies passed around.

\$400 - \$450 of books and periodicals. This is a budget line. Let Pat know of requests.

Meeting with Health Department on 10/19/06 for final paper work completion. At the same time, Jim will also help.

Last quarter of 2006 – Goals: Hoping to have an invitation to corps – meeting DO's.

Two appointments tonight: consider having a state wide mobilization task force, have the Chairman and Vice Chairman be this task force. Both agreeable.

EMS trained people to fill EMO position. Three deep for this position. If you are interested in responding to the EOC during evaluation and any incident, January 11 is the state drill. Next drill is March 7 for Federal drill. J. Jones will submit names.

2007 Federal evaluation of EMO.

Discussed NMIS training – review of list of those that have completed.

MCI plan – needs to be reviewed again. Multiple discipline.

(continued)

## 6. Committee Activity

- Each committee report
- Assign new tasks to committees as needed

### • Committee Reports:

Education and Training: Anne Marie Howell teaching basic in Scriba sponsored by Health Dept. Discussion of shared courses for EMT's working shift work.

Communications: Meeting with M. Allen.

Rich Duval and Mike Solazzo were also in attendance.

Radio change out is continuing – not active right. May just be a re-tuning.

If you planned to purchase new – go ahead, it may be a long time for change out

Discussed use of Emergency button, and request of 911 asking if you have an Emergency. Will submitted Onondaga policy.

Discussed MCI declaration – 911 will not declare an MCI. M. Allen agrees that 911 should declare, will await revised MCI plan. Perhaps writing an SOP will help clarify. Will make a copy of all procedures and confirm that it is still what committee wants. No reported dispatch reporting forms were submitted.

Review by R. Duval of Emergency Medical Dispatch system (has both medical and legal background) and the capability at 911 with priority calls. Attempt a trial in Battalion 4, then perhaps County wide. Invite Mike Allen or representative to December meeting for presentation of EMD and explain system.

Looking for Helicopter dispatch policy – why did we not implement. Will request a copy from 911 and re-submitted to departments.

Education:

Meeting in Hastings and Constantia MCI: Training module available on radio system and how to use. "what are all the channels, good points, bad points," J. Jones will make this available.

Review and discussed EMSAC Charter and By Laws.

Public Education: required standing committee (Margaret Beers, Zach Menter and Terry Bennett)

7. Clinical Coordinator: no representative

8. Fire Advisory Board: no representative – awaiting information from John Hinds.

9. Unfinished Business: Spending Committee: suggestions – work plan submitted to Home Land Security. EMS – MCI reviewed, victim oriented.

10. New Business:

Results of County Legislature vote on EMS.

Proposal for Point of Contact: Use NYS EMS (John Morrissey) for point of contact for significant issues. Best route for current problem. Upon motion made, second and discussion held, be it resolved to use the Senior EMS representative , John Morrissey, to be the Oswego County Point of Contact for EMS issues.

Vital Signs – reviewed

**Constantia MCI** – revisit MCI plan. After action report reviewed. If you do any in-house after action reports please file with the County EMO office.

Suggestions to have sub-committee to re-write the MCI plan and have submission by EMO office. Sub-committee will be S. Hargrave, Z. Menter, N. Wallis and J. Jones.

Encourage EMS community to practice ICS at every incident, establishing EMS command- proposal to form a sub-committee to write action plan for ICS at every incident. Proposal to have an EMS officer education program, which would gain creditability with Fire. R. Duval, J. Lee, Z. Menter, and DJ Ketcham.

Hold more EMS MCI Drills. This should be by corp, not county wide.

-Discussion of CPR guidelines and BLS protocols. October 15, the disk will be available to update AED – for Life pak 500. The disc is \$90.

12. Date and location of next meeting: Sponsor is Menter at the JNC on 12/12/06

Invite others from you corps.

Menter – Meat tray rolls

McFee – meatballs

North Shore – veggie tray

SOVAC – deviled eggs

NOCA – Ziti

Oswego Hospital – dessert

Novelis – Cookies

EMO – Potate salad

OTVFD – fruit salad

Motion to adjourn at 9:21 a.m.